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REF: B/279/22a/92/2025

12th June 2025

Mutare Polytechnic,
Mutare Polytechnic Clinic,
Corner Vincent Avenue/Robert Mugabe Street,
Palmerstone,
Mutare.

ATTENTION: Nyakuwanikwa Lynette

Dear Madam,

**RE: ROUTINE INSPECTION OF PREMISES - MUTARE POLYTECHNIC,
MUTARE POLYTECHNIC CLINIC, CORNER VINCENT AVENUE/ROBERT
MUGABE STREET, PALMERSTONE, MUTARE.**

The inspection of the above-named premises on the 27th of May 2025, refers.

Appended is an inspection report for your noting.

Yours faithfully,

MEDICINES CONTROL AUTHORITY OF ZIMBABWE

.....
A. Verenga (Ms.)
For: **DIRECTOR-GENERAL**
/cm



LICENSING AND ENFORCEMENT DIVISION

INSPECTION REPORT FOR INDUSTRIAL CLINIC –ROUTINE

MUTARE POLYTECHNIC, MUTARE POLYTECHNIC CLINIC, CORNER
VINCENT AVENUE/ ROBERT MUGABE STREET, PALMERSTONE, MUTARE.

Licensee: Mutare Polytechnic
Class of Clinic: Class B
Covering Doctor: Dr. P. Mhlanga
Nurse in Charge: Nyakuwanikwa Lynette (RGN)- absent
Chiwara Abigail M. (RGN)- present on the day
Inspection Date: 27th of May 2025
Inspector: Flora Zhou and Chenesai Mberi
Type of inspection: Routine

Key

Italics: *Shortcomings noted during inspection*
Bold: **Issues noted during re-inspection and sub-headings**
Regular: The rest of the body of the inspection

1.0 Preamble

This was a routine inspection of a licensed industrial clinic. The premises were last inspected on the 18th of November 2023 as a new licensure.

1.1 Suitability of Premises

The premises were purpose-built for a clinic. There was a waiting area with chairs before clients entered the consultation room. There was one consultation room, treatment room and a dispensary. The premises were generally in clean and tidy condition with suitable and effective means of natural and artificial lighting and ventilation. Medicines were protected from direct light and moisture. Medicines were stored in a lockable grey and beige metal cupboards in the dispensary and medicine storeroom out of reach of the general public.

All working surfaces, cupboards and shelves were finished with smooth, impervious and washable material and maintained in a good state of repair. The floors were made of ceramic tiles. The visiting doctor visited the premises on Wednesdays from 0900hours to 1000hours.

There was one (1) visiting medical doctor, two (2) registered general nurses and one (1) general hand.

The toilets were easily accessible within the premises and were clean and in good working order.

1.2 Dispensary

Dispensing was being done from the treatment room which was lockable and had metal grills. The dispensary room was not air conditioned for control of temperatures.

1.3 Equipment

1. There was adequate space for dispensing and similar operations.
2. Medicines were being dispensed from the treatment room.
3. There were separate handwash basins in the consultation room and treatment room with provisions for running hot and cold water.
4. There were two (2) counting trays and spatulas available for counting tablets and capsules.
5. There were no measuring cylinders for use.
6. There was a white, single door Capri refrigerator for storage of cold chain products. This was clean and free from mold. There were no food items in the fridge. The temperatures were not monitored as there were no medicines.
7. There was solar for power back up in cases of power outage.

1.4 Drug storeroom

There was a dedicated dispensary for storage of medicines. There was also a lockable metal drug trolley in the treatment room where the medicines were dispensed from. The refrigerator was in the lockable consultation room. This was furnished with shelves with smooth, impervious and washable material and maintained in a good state of repair.

1.5 Cleanliness and Hygiene

The premises were generally clean and tidy, free from accumulated waste and vermin.

1.6 Control of Materials

There were some unregistered medicines amongst saleable stock. These medicines were supplied by Natpharm. There were invoices to account for the purchases of the medicines. There was use of Goods Received Vouchers (GRVs) for the medicines which were from Natpharm. There were no expired medicines found amongst the saleable stock. The expired stocks were quarantined separately. Stock rotation was based on a FEFO concept. The medicines found on the premises were within the scope of their licence. Periodic

stock reconciliation by physical count was being done monthly to check expired medicines.

1.7 Prescription records

There was use of manual dispensing records for capturing prescription records. Copies of prescriptions were kept on the premises. A sample dispensed medicine label was drawn, and it captured all the necessary information.

1.8 Reference books

The following reference texts were found on the premises on the day of the inspection.

1. EDLIZ 2020
2. ART Guidelines 2022

The supervisor was advised to acquire either BNF 83rd Edition or Martindale 38th Edition in addition to the reference materials they had on the day.

1.9 Legislation

The supervisor was advised to download all the copies of relevant legislature from the MCAZ website.

1.10 Security

There were burglar bars on all the windows and metal grills to the entrances to the clinic and dispensary. There were 24-hour security guards manning the premises.

2.0 Observations

For the observations the reference numbers given below in the right hand column refer to the relevant references of the Medicines and Allied Substances Control Act, Medicines and Allied Substances Control Regulations and Good Dispensing or Good Wholesaling Guidelines. Observations are classified into the categories "Critical", "Major", "Other (Minor)"

- 2.1 Critical observations are those observations that pose a great risk to the general public
 2.2 Major observations are those observations which pose considerable risk to the public
 2.3 Minor observations are those observations which pose minimal risk to the public but are still contraventions to the statutory instruments and departure from the guidelines.

<i>Nr</i>	<i>Observations</i>	<i>Ref</i>
	Critical	
1.	None	
	Major	
1.	None	
	Minor	
1.	None	

3.0 Recommendations

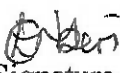
This was a generally satisfactory inspection, and the supervisor is commended for the good work.

Inspector: Flora Zhou
Name


Signature

06/06/2025
Date

Co- inspector: Chenesai Mberi
Name


Signature

06/06/2025
Date

Reviewed by: Ashley Verenga
Name


Signature

11/06/2025
Date